To build an effective audit format for assessing how well an institute supports job placement and leverages technology with both qualitative and quantitative metrics

Institute Job Placement & Employability Audit Form

Section 1: Basic Institute Information

- Name of Institute : **KC GROUP OF RESEARCH & PROFESSIONAL INSTITUTES**
- Location: PANDOGA, UNA
- Accreditation & Affiliations: **AICTE, HPTU**
- Contact Person: **Er. Suryakant Singh**
- Designation: TPO **(KCGRPI)**
- Email: tpopandoga@kcinstitutes.com, **kcgorbtech@gmail.com**
- Phone Number: **9805095120**

Section 2: Employment Training & Skill Development

1. **Does the institute provide technology-based employment training programs?** (Yes/No) : **YES**
2. **If yes, what types of training are offered?** (Check all that apply)
   - AI-based skill assessments
   - Online skill development courses ✔
   - Virtual job-readiness programs ✔
   - AI-driven resume-building tools ✔
   - Other (Please specify)
3. **What percentage of students undergo employability training before graduation? 81-100%**
4. **Does the institute use data analytics to track student skill development? NO**

Section 3: Job Connection & Placement Support

5. **Does the institute use AI-based job matching platforms to connect students with employers? YES**
6. **What methods does the institute use to connect students with job opportunities?** (Check all that apply)
   - AI-powered job recommendation systems
   - Industry partnerships & tie-ups ✔
   - On-campus placement drives ✔
   - Internship facilitation ✔
   - Alumni job referral networks
   - Other (Please specify)
7. **Does the institute track students' job placement post-graduation? Yes**
8. **What is the percentage of students placed within six months of graduation? 60%**

Section 4: Employability Insights & Career Guidance

9. **Does the institute provide AI-driven employability analytics to students?** (Yes/No)
10. **What types of employability insights are shared with students?** (Check all that apply)
    - o Career readiness scores
    - o Industry demand trends for skills ✔
    - o Personalized job fitment analysis
    - o Salary benchmarking reports
    - o Other (Please specify)
11. **Are career counselling and mentorship programs available? Yes**
12. **If yes, how are they delivered?** (Check all that apply)
    - o AI-based virtual career coaching
    - o One-on-one mentoring sessions
    - o Group career counselling ✔
    - o Other (Please specify)

Section 5: Technology Integration & AI Utilization

13. **Which of the following technologies does the institute use for job placement support?** (Check all that apply)
    - o AI-driven job matching platforms
    - o Chatbots for career guidance
    - o Automated resume screening tools
    - o AI-powered skill gap analysis ✔
    - o None of the above
14. **Does the institute have a dedicated digital platform for job placement support? No**
15. **Does the institute collaborate with external AI-based employment platforms? Yes**
16. **What percentage of students actively use digital job placement tools provided by the institute? 41-60%,**

Section 6: Challenges & Recommendations

17. **What are the major challenges the institute faces in integrating technology for job placements?** (Open-ended)

    - The institute Is not having job placement portal.
    - Limited AI-driven analytics for skill gap identification and job recommendations.
    - Risk of cyber threats and unauthorized access to student information.

18. **What additional support would help the institute improve its placement outcomes?** (Open-ended)

    - Workshops on AI & Digital Hiring Trends – Educate faculty and students on AI-driven recruitment, ATS systems, and online job applications.
    - Institute develop job placement portal

Scoring System for Ranking Institutes

The scoring system will assign weighted points based on responses. Here's a breakdown:

Category	Total Points	Weightage (%)
Employment Training & Skill Development	20	20%
Job Connection & Placement Support	30	30%
Employability Insights & Career Guidance	20	20%
Technology Integration & AI Utilization	20	20%
Challenges & Recommendations (Open-ended - Not scored)	0	0%

Scoring Breakdown for Each Section:

1. **Employment Training & Skill Development (20 Points)**
   o Provides AI-based skill assessments (5 Points)
   o Offers virtual job-readiness programs (5 Points)
   o Uses analytics to track student skill growth (5 Points)
   o Trains > 80% of students before graduation (5 Points)
2. **Job Connection & Placement Support (30 Points)**
   o Uses AI-based job matching platforms (5 Points)
   o Facilitates industry tie-ups (5 Points)
   o Has structured on-campus placement drives (5 Points)
   o Tracks student job placements (5 Points)
      o 60% students placed in 6 months (10 Points)
3. **Employability Insights & Career Guidance (20 Points)**
   o Provides career readiness scores (5 Points)
   o Gives industry demand trends for skills (5 Points)
   o Offers AI-driven personalized job fitment analysis (5 Points)
   o Has career counseling and mentoring (5 Points)
4. **Technology Integration & AI Utilization (20 Points)**
   o Uses AI-driven job matching, resume screening, or chatbots (5 Points)
   o Has a dedicated digital platform for placements (5 Points)
   o Collaborates with external AI-based employment platforms (5 Points)
      o 60% students actively use digital tools (5 Points)

Final Score Calculation & Ranking

- Institutes will receive a total score out of **100**.
- Rankings will be assigned as follows:
   o **90-100 → Platinum Institute (Best-in-Class)**
   o **75-89 → Gold Institute (Highly Effective)**
   o **60-74 → Silver Institute (Moderate Support)**
   o **Below 60 → Basic Institute (Needs Improvement)**